

Defense Application/Graduation Notice Doctoral Degree

Qualification of Ph.D candidate

Prepare **3 copies** of following documents and submit to MSE office before **Dec. 1st** (Fall semester)/ **May 15th** (Spring semester):

1. Application for Preliminary Reviewing in the Doctoral Dissertation (on package cover) p.3
2. The form of “Results of the Preliminary Reviewing of Doctoral Dissertations in the Department of Materials Science and Engineering” p.4
3. The draft of the dissertations
4. The published journals
5. Other required documents

Before the Defense

1. Print the “國立成功大學學生畢業資格審查表” p.5 and the transcript.
2. Login in the website <http://campus4.ncku.edu.tw/wwwmenu/program/mou/> and finish defense application forms.
 - The committee shall consist of 3 to 5 members (for detailed information, please refer to “NCKU Rules and Regulations of Graduation Examination for Graduate Students”)
3. The application date of the defense is due on **Jan. 10th** (Fall semester)/ **July 10th** (Spring semester). Please submit your application forms mentioned above **10 days** before your defense with the signature of your adviser to the MSE office Ms. Lu.
4. It takes time to deal with the paper work, so one will be informed if the works are done. (about 1 hour)
5. The application forms shall be reviewed by different offices. The whole process may take about 1-2 hours.
6. Return the stamped documents to MSE office.

During the Defense

1. Collect the evaluation/grading forms.
2. Collect the signature of the committee and the round trip ticket of the high-speed railway (if any).
3. Keep miscellaneous expenses receipt/invoice.

After the Defense

1. Submit evaluation/grading forms, list of the committee, post office account and receipt, detailed record of defense, and certificate of approval(論文證明書) to office within 2 weeks after the defense.

Before Leaving

1. The application to graduation from NCKU ends **1 week** before the new semester begins.
2. Login “Electronic Thesis & Dissertation Service”(<http://etds.lib.ncku.edu.tw/html/>), and upload the dissertation.
3. Log in “Online Application System for Graduation from NCKU”(<https://nckustory.ncku.edu.tw/~lou/leave/>) and print.
4. Return the instruments and properties to relevant offices, then submit the Application form for Graduation with a hard copy of dissertation to Mr. Fang (new building 2nd floor 44205), and to MSE Office for a Department Stamp.
5. Submit another hard copy of dissertation to library and get the stamp from the required office.

博士論文所內初審申請書

Application for Preliminary Reviewing in the Doctoral Dissertation

學生 已修滿 學分，並已具備本系規定博士班畢業資格，茲檢具博士論文完整初稿、著作影本(各三份)及應具資格證明文件如下，請准予舉行本所所內論文初審。

本系規定博士班畢業需備資格表（請檢附證明文件）

- 1.必須已在本系認可之著名學術期刊發表(含已被接受)與博士論文相關之著作至少兩篇（本人已發表篇）。Publish at least 2 papers related to doctoral dissertation in well-known academic journals recognized by the department (published ____ papers).
- 2.相當多益700分以上英文能力證明。(□增加一篇論文替代英檢) Achieving 700 or higher on the TOEIC /Or publish 1 additional papers in academic journals.
- 3.資格考通過證明。Certificate of qualification.
- 4.歷年成績單。Transcript.

謹致

指導教授(Advisor's signature)

研究所所長(Chairman's signature)

申請人(Applicant's signature)

中華民國 年 月 日 送件

材料科學及工程學系博士論文初審結果

Results of the Preliminary Reviewing of Doctoral Dissertations in the Department of Materials Science and Engineering

候選人姓名 Candidate			
指導教授 Advisor			
論文題目 Dissertation			
審查結果	<input type="checkbox"/> 符合初審辦法規定 <input type="checkbox"/> 不符合初審辦法規定		
初審小組簽名			
中華民國	年	月	日

(Print 3 copies)

國立成功大學學生畢業資格審查表

系(所)代碼:

學士

碩士

學年度

學期

系(所)名稱:

碩士在職專班

博士

學生 等 名，畢業資格經審查結果合於畢業規定 名，不能畢業 名，參加暑修 名，檢附歷年成績表，請 複審。

單

位

簽

章

1. 學系(所)
承辦人

2. 學系(所)
主任(所長)

3. 註冊組承辦人

4. 註冊組組長

5. 教務長

備註：本表經批示後連同歷年成績表送回註冊組存查